

**ANNUAL REPORT**

of the

**BOARD OF LICENSURE**

**OF**

**PROFESSIONAL ENGINEERS**

**AND**

**PROFESSIONAL LAND SURVEYORS**

SUBMITTED TO

**The Honorable Governor C.L. “Butch” Otter**

Fiscal Year

2018

November 9, 2018

Honorable Governor C.L. "Butch" Otter  
Statehouse Mail  
Boise, Idaho 83720

Dear Governor Otter:

Pursuant to Section 54-1210(3) of the Idaho Code, the Idaho Board of Licensure of Professional Engineers and Professional Land Surveyors has the honor of transmitting to you the following Annual Report of the Board covering activities from July 1, 2017 through June 30, 2018.


Please contact us if you have any questions.

Respectfully submitted,

BOARD OF PROFESSIONAL ENGINEERS  
AND PROFESSIONAL LAND SURVEYORS

A handwritten signature in black ink, appearing to read "Raymond J. Watkins".

Raymond J. Watkins, P.E. Chairman

A handwritten signature in black ink, appearing to read "George L. Wagner".  
George L. Wagner, P.E., Secretary

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## **MEMBERS OF THE BOARD**

From May 25, 2017 to May 24, 2018

Glenn Bennett, PLS, Chair.....Boise  
Appointed to the Board 2014. Term expires May 24, 2019.

Raymond J. Watkins, PE, Vice Chair.....Coeur d'Alene  
Appointed to the Board 2016. Term expires May 24, 2020.

Dusty Obermayer, PLS, Secretary.....Rathdrum  
Appointed to the Board 2016. Term expires May 24, 2020.

George L. Wagner, PE, Board Member ..... Boise  
Appointed to the Board 2010. Reappointed to the Board in 2015. Term expires May  
24, 2020.

John T. Elle, PE, PLS, Board Member..... Pocatello  
Appointed to the Board 2011. Reappointed to the Board in 2016. Term expires May  
24, 2021.

George Murgel, PE, PhD Board Member..... Boise  
Appointed to the Board 2012. Reappointed to the Board in 2017. Term expires May  
24, 2022.

John Tomkinson, Board Member ..... Star  
Appointed to the Board in 2016. Reappointed to the Board in 2018. Term expires  
May 24, 2023.

## **BOARD STAFF**

Keith Simila, PE.....Executive Director

James L. Szatkowski, PE.....Deputy Director

Jennifer A. Rowe..... Administrative Assistant

Edith Williams.....Technical Records Specialist

OFFICE OF THE BOARD  
1510 E. Watertower St., Ste. 110  
Meridian, Idaho 83642

## **BOARD ACTIVITIES**

During the 2018 fiscal year, the Board met for six regular meetings and three teleconference meetings to conduct Board business, review applications, grant licenses and consider complaints.

As of the end of the fiscal year, there were: 7,463 Professional Engineers of which 2,395 were Idaho residents; 601 Professional Land Surveyors of which 258 were residents; 27 combined Professional Engineer/Professional Land Surveyors of which 20 were residents; 872 Engineer Interns of which 535 were residents; 24 Land Surveyor Interns of which 21 were residents; 1,795 engineering and/or land surveying business entities of which 400 were physically located in Idaho and 840 persons who had elected to take Retired Status of which 356 were residents. All renewals, except business entities, are on a biennial basis. Business entities renew annually.

Licenses were issued to 455 engineers by comity with other states, to 70 who successfully completed the examination process as well as 4 individuals that were granted a faculty restricted license; 14 land surveyors by comity with other states and there were no individuals that took the examination. There were 125 Engineer Intern certificates issued to successful examinees in the Fundamentals of Engineering examination and 1 Land Surveyor Intern certificate was issued to a successful examinee in the Fundamentals of Surveying examination. In addition, Certificates of Authorization were issued to 167 business entities to perform professional engineering or professional land surveying or both in the State of Idaho.

The Board received a total of 10 complaints against engineers, land surveyors, business entities and unlicensed persons in fiscal year 2018 and 13 were carried over from previous years. Of these 23 complaints, 9 were dismissed or terminated without consent agreements or formal hearings and 11 were pending resolution at the end of the fiscal year. 3 complaints were closed following issuance of Final Orders of the Board accepting Consent Agreements which resulted in the admonishment or reprimand of 3 license holders and the deposit of \$3,250.00 in Administrative Penalties to the General Fund of the State of Idaho.

In fulfilling its Strategic Plan, the Board published two quality News Bulletins on the website and notified all license and certificate holders (over 11,000) as well as a number of public officials of its availability. A limited number of News Bulletins were printed and sent to various organizations such as business entities that hold a Certificate of Authorization from the Board, engineering and surveying departments at Idaho universities, other state agencies and other licensing boards. The Board Members and staff made 35 presentations to groups or organizations to explain the function of the Board or further the mission of the agency. The legislature passed, and the governor signed into law one bill, S 1252, in the 2018 session. The bill removed barriers to licensure by both repealing a provision that required additional education and waiting periods for multiple examination failures and decoupling the professional examinations from the 4-year experience requirement. The legislature concurred on three rules, one removed exemptions for continuing professional development for licensees residing outside the country. Another rule updated the education requirements for Canadian and UK applicants by excluding all other countries for unconditional acceptance of their engineering education. It also updated the purpose of the website for outreach and clarified the timing of examination offerings. Finally, a rule change was made to update the Board's ethics rule regarding qualifications-based selection for professionals services solicited from public

agencies – that subconsultants in addition to consultants are subject to provisions of the QBS law. The results of a Satisfaction Survey indicate that 95 percent of those to whom we provide applications are satisfied with the services they receive. All applications are now online, making them easier to use. Online payments are now all made through the state's vendor, Access Idaho. The Board and staff remain active in regional and national organizations which prepare the licensing examinations and otherwise influence the trends of licensing in the professions of engineering and surveying. Dr. George Murgel, P.E. chaired of the National Council of Examiners for Engineering and Surveying (NCEES) Examination Policy and Procedures Committee. Keith Simila, P.E. served on the Member Board Administrators Committee, and Jim Szatkowski P.E., served on the Examination Audit Committee.

STATE OF IDAHO  
BOARD OF PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND  
SURVEYORS  
July 1, 2017 through June 30, 2018 (Fiscal Year 2018)

Summary of Receipts

CERTIFICATE, APPLICATION, COMITY AND RENEWAL FEES	\$597,040.06
PENALTIES (INCLUDING \$3,250.00 DEPOSITED TO THE GENERAL FUND)	<u>60,985.00</u>
TOTAL REVENUE	\$658,025.06

Expenditures Including Encumbrances from Previous Year

PERSONNEL COSTS Salaries and Wages, Personnel Benefits	\$412,269.59
OPERATING EXPENSES Travel, Professional Services, Other Services Communications, Materials and Supplies, Rentals, Repairs and Maintenance, Misc. Operating	299,638.92
CAPITAL OUTLAY	<u>38,618.75</u>
TOTAL EXPENDITURES	\$750,527.26

Summary of Operations

Free Fund Cash Balance as of July 1, 2017	\$ 435,021.38
Add: Revenues	\$ 658,025.06
Less Amount Deposited to General Fund	<u>3,250.00</u>
Total to account for	<u>\$1,089,796.44</u>
Less: Expenditures Including Encumbrances from Previous Year	<u>\$750,527.26</u>
Fund Balance as of June 30, 2018	\$339,269.18
Less: Encumbrances Carried Forward to FY 2019	0.00
Free Fund Cash Balance as of June 30, 2018	\$339,269.18